

DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES
JOB OPPORTUNITY

BEHAVIORAL HEALTH PROGRAM MANAGER
COMMUNITY SERVICES DIVISION

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Candidates currently on the exam list for Behavioral Health Program Manager.
Location: 410 Capitol Avenue, Hartford, CT 06106
Job Posting No: OC109906
Hours: 8:00 a.m. – 4:30 p.m., Monday – Friday, (full time, 40 hours per week)
Salary: \$ 80,261.00- \$109,428.00
Posting Date: October 20, 2014 **Closing Date:** October 30, 2014

Eligibility Requirement:

Candidates must have applied for and passed the **Behavioral Health Program Manager** exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

Duties include but are not limited to: Implement statewide the “DMHAS and BRS Employment Services Protocols” co-developed by these two state agencies; disseminate and translate policies into interagency collaborations”; plan and facilitate quarterly statewide DMHAS/BRS meetings including regional and other local representation from both state agencies; monitor performance of local interagency (i.e., DMHAS/BRS) employment teams; build relationships between central offices and local offices of DMHAS and BRS; facilitate resolution of difficult cases on local interagency teams; plan and co-facilitate quarterly DMHAS statewide supported employment supervisor meetings to disseminate information, share lessons learned and discuss any needed policy and/or practice changes; provide ongoing information to questions raised by employment supervisors; co-lead or lead 4-5 person fidelity review teams to conduct on-site reviews at agencies to assess adherence to the evidence-based supported employment model; write comprehensive reports summarizing fidelity reviews, share results with programs and debrief as needed; contribute to statewide summaries and interpretations of fidelity review data to improve services and outcomes; review DMHAS data to inform oversight functions (i.e., fidelity review data, report cards of placement rates, and other services/process reports including length of stay and quantity of service provision); review BRS data to inform oversight functions; assist in development of additional data reports as needed; provide formal trainings to DMHAS staff and programs on BRS employment services and protocols; provide formal trainings to BRS staff and programs on DMHAS employment services and protocols; provide technical assistance to both agencies as needed; have knowledge and understanding of existing policies; perform related duties as required.

Special Requirements: Incumbent will be required to travel and must possess current motor vehicle operator’s license and reliable transportation.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

PLEASE SEND APPLICATION TO:

DMHAS/Office of the Commissioner

Human Resources
410 Capitol Avenue, 4th Floor
Hartford, CT 06106
Maria.D.DeJesus@ct.gov
Fax: (860) 418-6697

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.